

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

December 15, 2014

EXECUTIVE SESSION – 6:30 P.M. – ROOM D111

REGULAR MEETING – 7:00 P.M. – J.P. CASE AUDITORIUM

- I. Call to Order by the Board President
- II. Sunshine Law – Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.
- III. Roll Call
- IV. Pledge of Allegiance
- V. Oath of Office administered to the new Board Member.
- VI. District Mission Statement

The Flemington-Raritan Regional Schools provides our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society. It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

- VII. Approval of Minutes –

Executive Session –	November 17, 2014
Regular Meeting -	November 17, 2014
Executive Session –	November 24, 2014
Regular Meeting –	November 24, 2014

VIII. Citizens Address the Board

This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

- IX. Superintendent's Report - Annual Financial Report by Paul Freda, Suplee, Clooney & Company
- X. Reports of the Secretary and Treasurer of School Monies
- XI. Report of the Standing Committees and Appointments

A. PERSONNEL – Eric Liszt, Chairperson – January 20, 2015

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval to confirm the employment of the following staff members for the 2014-2015 school year. These candidates will be highly-qualified for these positions. Fingerprinting and health exam required. These salaries reflect the 2013-2014 salary guides. The 2014-2015 salaries will be determined upon completion of negotiations.

Item	Last Name	First Name	Position/Loc.	Dates	Salary/Degree/Step	Certification/College
a.	Mellott	Allison	Preschool Autism/CH	January 5, 2015-pending fingerprints	\$48,770/BA/1	CEAS-Students with Disabilities, Preschool – Grade 3/University of Delaware
b.	Thompson	Toni Ann	Resource Center/RFIS	December 16, 2014-pending fingerprints	\$52,785/MA/4	Teacher of the Handicapped/Elementary School/College of New Jersey
c.	Burdge	Diana	LDTC/SS	No later than February 13, 2015	\$82,870/MA+30/17+	Elementary School Teacher, Teacher of the Handicapped, Learning Disabilities Teacher Consultant/Georgian Court University

2. Approval to employ the following maternity leave replacements for the 2014-2015 school year. These candidates will be highly-qualified for these positions. Fingerprinting and health exam required. These salaries reflect the 2013-2014 salary guides. The 2014-2015 salary will be determined upon completion of negotiations.

Item	Last Name	First Name	Position/Replacing/Loc	Dates	Salary/Degree/Step	Certification/College
a.	Bontempo	Brandi	LLD/Jennifer Miller/JPC	February 12, 2015-May 18, 2015	Sub Per Diem Pay	Teacher of the Handicapped/Millersville University
				May 19, 2015- November 30, 2015	\$48,770/BA/1	
b.	Scherer	Lauren	Grade 3/Wanda Smith/CH	November 10, 2014-December 4, 2014	Sub Per Diem Pay	Elementary K-8/College of New Jersey
				December 5, 2014-June 30, 2015	\$48,770/BA/1	
c.	Quinn	Jacqueline	Grade 1/Carol Importico	December 9, 2014-March 27, 2015	Sub Per Diem Pay	CEAS-Elementary School K-6/Pennsylvania State
				April 7, 2015-May 5, 2015	\$48,770/BA/1	

3. Approval for the following staff members to take days without pay, for personal reasons:

Item	Last Name	First Name	Location	Date(s)
a.	Stewart	Barbara	FAD	December 23, 2014
b.	Zubkova	Elena	FAD	December 22, 2014 December 23, 2014

4. Approval to amend the motion of November 17, 2014:

for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Shirvanian	Lindsay	FAD	Reading Recovery/Support Skills	Disability Leave	October 6, 2014-December 4, 2014
					Family Leave/NJ Paid	December 5, 2014-February 27, 2015

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Shirvanian	Lindsay	FAD	Reading Recovery/Support Skills	Disability Leave	October 6, 2014- December 5, 2014
					Family Leave/NJ Paid	December 6, 2014 -February 27, 2015

5. Approval to amend the motion September 22, 2014:

for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Harley	Adrienne	FAD	Kindergarten	Disability Leave	November 10, 2014-January 15, 2015
					Family Leave/NJ Paid	January 16, 2015-April 30, 2015

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Harley	Adrienne	FAD	Kindergarten	Disability Leave	November 10, 2014- December 23, 2014
					Family Leave/NJ Paid	January 5, 2015-March 31, 2015
					Childcare Leave	April 7, 2015-April 30, 2015

6. Approval to amend the motion of July 21, 2014:

for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	Lake	Katie	FAD	Grade 3	Disability Leave	October 14, 2014-December 15, 2014
					Family Leave/NJ Paid	December 16, 2014-March 20, 2015
					Childcare Leave	March 23, 2015-April 30, 2015

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	Lake	Katie	FAD	Grade 3	Disability Leave	October 14, 2014- January 7, 2015
					Family Leave/NJ Paid	January 8, 2015-April 17, 2015
					Childcare Leave	April 20, 2015 -April 30, 2015

7. Approval for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Guarino	Kelly	RFIS	Grade 6 Math	Disability Leave	April 6, 2015-June 1, 2015
					Family Leave/NJ Paid	June 2, 2015-June 30, 2015

8. Approval for Wanda **Smith**, Grade 3 Teacher at Copper Hill School, to take a medical leave on October 23, 2014-December 17, 2014 (a.m. only) using accumulated sick days. Family Leave to commence on December 17, 2014 p.m. through March 25, 2015.
9. Approval to accept the resignation of Rachel **Lachner**, Resource Center Teacher at Reading-Fleming Intermediate School, effective December 5, 2014.

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

10. Approval to accept the resignation of Matilde **Picchio**, 10-Month School Secretary at Francis A. Desmares School, effective December 30, 2014.
11. Approval for the following staff member to take days without pay, for personal reasons:

Item	Last Name	First Name	Location	Date(s)
a.	Picchio	Matilde	FAD	December 9 – 15, 2014

All Staff – Additional Compensation

12. Approval to employ or confirm the employment of the following staff members for additional compensation during 2014-2015 school year. The rates will be adjusted upon completion of negotiations.

Item	Last Name	First Name	Location	Purpose	Max. # of Hours	Rate
1.	Vilaragut	Lizette	RFIS	Translator/Interpreters	100 shared hours	\$30.62/hr.
2.	DeGenova	Sherril	CH	CPR/AED-ERT	3 hrs.	\$33.78/hr.
3.	Loreti	Daniel	JPC	CPR/AED-ERT	3 hrs.	\$33.78/hr.
4.	Plichta	David	JPC	CPR/AED-Lunch Duty	3 hrs.	\$33.78/hr.
5.	Sorentino	Mary Jo	RH	CPR/AED-Lunch Aide	3 hrs.	Hourly
6.	Stines	Kristin	JPC	CPR/AED-Lunch Duty	3 hrs.	\$33.78/hr.
7.	Weil	Meredith	FAD	CPR/AED-ERT	3 hrs.	\$33.78/hr.
8.	Hoff	Kelly	CH	Homebound Student Speech Evaluation	10 hrs.	Hourly
9.	Skiba	Jennifer	RH	PARCC Prep	2 hrs.	Hourly not to exceed \$40/hr.
10.	Skiba	Jennifer	RH	PARCC Instruction	30 hrs.	Hourly not to exceed \$40/hr.
11.	Hillebrecht	Patricia	RH	RH Literacy Learning Club	40 hrs. shared	\$30.62/hr.
12.	Ashey	Elizabeth	RH	RH Literacy Learning Club	40 hrs. shared	\$30.62/hr.
13.	Kassick	Joseph	RH	RH Literacy Learning Club	40 hrs. shared	\$30.62/hr.
14.	Kelliher	Pamela	RH	RH Literacy Learning Club	40 hrs. shared	\$30.62/hr.
15.	Hillebrecht	Patricia	RH	RH Literacy Learning Club Training	2 hrs.	\$33.78/hr.
16.	Ashey	Elizabeth	RH	RH Literacy Learning Club Training	2 hrs.	\$33.78/hr.
17.	Kassick	Joseph	RH	RH Literacy Learning Club Training	2 hrs.	\$33.78/hr.
18.	Kelliher	Pamela	RH	RH Literacy Learning Club Training	2 hrs.	\$33.78/hr.
19.	Scherer	Lauren	CH	Additional Conferences	7 hrs.	Hourly
20.	Hayes	Lindsay	RFIS	Extra Lunch Duty Coverage	8.75 hrs.	\$30.62/hr.
21.	Hennessy	Elizabeth	RFIS	Intramurals Advisor	350 hrs. shared	\$30.62/hr.
22.	Malchick	Jamie	RFIS	Intramural/Club Advisor Sub	350 hrs. shared	\$30.62/hr.
23.	Burkhart	Kristen	RFIS	Student Council Co-Advisor (Winter)	10 hrs.	\$30.62/hr.
24.	Mayer	Katherine	RFIS	Up to 4 additional nights for parent teacher conferences	NA	1/400 annual salary
25.	Buccigrossi	Marianne	FAD	FAD Literacy Learning Club	80 hrs. shared	\$30.62/hr.
26.	Barragan	Kathleen	FAD	FAD Literacy Learning Club	80 hrs. shared	\$30.62/hr.
27.	Cascio	Leigh Anne	FAD	FAD Literacy Learning Club	80 hrs. shared	\$30.62/hr.
28.	Hoffman	Melissa	FAD	FAD Literacy Learning Club	80 hrs. shared	\$30.62/hr.
29.	Buccigrossi	Marianne	FAD	FAD Literacy Learning Club Training	2 hrs.	\$33.78/hr.
30.	Barragan	Kathleen	FAD	FAD Literacy Learning Club Training	2 hrs.	\$33.78/hr.
31.	Cascio	Leigh Anne	FAD	FAD Literacy Learning Club Training	2 hrs.	\$33.78/hr.
32.	Hoffman	Melissa	FAD	FAD Literacy Learning Club Training	2 hrs.	\$33.78/hr.
33.	Santonastaso	Margaret	FAD	FAD ESL Learning Lab	280 hrs. shared	\$30.62/hr.
34.	Buccigrossi	Marianne	FAD	Strategies for Success	3 hrs.	\$33.78/hr.
35.	Santonastaso	Margaret	FAD	Strategies for Success	3 hrs.	\$33.78/hr.
36.	Figel	Carrie	FAD	Strategies for Success	3 hrs.	\$33.78/hr.
37.	Hoffman	Melissa	FAD	Strategies for Success	3 hrs.	\$33.78/hr.
38.	O'Brien	Brittany	FAD	Strategies for Success	3 hrs.	\$33.78/hr.
39.	Koelle	Dawn	FAD	Strategies for Success	3 hrs.	\$33.78/hr.
40.	Vilaragut	Lizette	FAD	Strategies for Success	3 hrs.	\$33.78/hr.

13. Approval to appoint the following mentor for the 2014-2015 school year. Stipend to be \$550, and \$1,000 for alternate route mentoring per year. Prorated as needed.

Item	Mentor	Mentor's Location	Novice Teacher
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a.	Laura Soos	BS	Jacqueline Quinn
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Substitutes

14. Approval to employ the following applicant(s) as a Substitute(s) for the 2014-2015 school year pending fingerprinting:

Item	Last Name	First Name	Position(s)	Certification(s)
a.	Blunda	Anthony	Teacher/Teacher Assistant	Substitute Certificate Renewal
b.	Carbunaru	Maria	Library Clerk, Secretary, Teacher, Teacher Assistant	Substitute Certificate Renewal
c.	Esparza	Isabel	Teacher/Teacher Assistant	Substitute Certificate
d.	Roethke	Michael	Teacher/Teacher Assistant	Substitute Certificate
e.	Simoncelli	Frank	Teacher/Teacher Assistant	Substitute Certificate Renewal
f.	Woltersdorf	Karen	Teacher/Teacher Assistant	Substitute Certificate Renewal

Field Placements

15. Approval for Rutgers University Students to observe classes at Barley Sheaf, Copper Hill, Francis A. Desmares and Reading Fleming Intermediate School from February 2015 through June 2015.

Professional Development/Travel

16. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (See Below)	Max. Amt.
a.	Cascio	Leigh Anne	47 th Annual Conference on Reading and Writing, New Brunswick, NJ	January 23, 2015	R,M	\$210
b.	Barragan	Kathleen	47 th Annual Conference on Reading and Writing, New Brunswick, NJ	January 23, 2015	R,M	\$210
c.	Shumate	James	Annual Refresher for AHERA Inspectors & Management Planners, New Brunswick, NJ	February 12, 2015	R	\$300
d.	Plichta	David	Annual Refresher for AHERA Inspectors & Management Planners, New Brunswick, NJ	February 12, 2015	R	\$300
e.	Plichta	David	NJ Educational Facility Management Program, Bridgewater, NJ	January 17, 24 & 31 February 14 & 28 March 7, 2015	R	\$738

B. CURRICULUM – Anna Fallon, Chairperson, Next Meeting – December 16, 2014

C. FACILITIES/OPERATIONS - Robin Behn, Chairperson, Next Meeting – TBD

1. Approval to accept the Facility Use Agreement between the Flemington-Raritan School District and the Flemington-Raritan Youth Basketball Association from July 1, 2014 through June 30, 2015, as attached.
2. Approval to authorize the Business Administrator/Board Secretary to advertise and accept bids for the partial window replacement at the Reading-Fleming Intermediate School for the Flemington-Raritan School District.
3. Approval to submit the partial window replacement at the Reading-Fleming Intermediate School to the Department of Education as an "Other Capital" Project. The Long Range Facilities Plan will also be amended to include these projects.

4. Approval to authorize DI Group Architecture/Engineering Services for the partial window replacement at the Reading-Fleming Intermediate School for the Flemington-Raritan School District at a cost of \$17,000.

D. TRANSPORTATION – Sandra Borucki, Chairperson, Next Meeting – January 14, 2015

E. FINANCE- Bruce Davidson, Chairperson, Next Meeting – TBD

1. Approval of the attached transfer list from November 12, 2014 to December 10, 2014.
2. Approval of the attached bill list for the month of December totaling \$2,209,294.87.
3. Approval to accept the attached Comprehensive Annual Financial Report of the Flemington-Raritan Regional School District for the fiscal year July 1, 2013 to June 30, 2014, as prepared by Suplee, Clooney & Co. of Westfield, New Jersey without any recommendations.

F. REPRESENTATIVE TO THE COUNTY SCHOOL BOARDS ASSOCIATION - Laurie Markowski

G. REPRESENTATIVE TO THE NJ SCHOOL BOARDS ASSOCIATION/ LEGISLATIVE ADVISOR – Robin Behn/Laurie Markowski

H. POLICY DEVELOPMENT – Laurie Markowski, Chairperson, Next Meeting – TBD

I. MISCELLANEOUS

Information Items

1. Harassment, Intimidation & Bullying Investigations for the 2014-2015 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
Robert Hunter	10/31/14	1	No	None
Robert Hunter	11/18/14	2	No	None
Reading-Fleming	11/5/14	5	No	Remedial measures outlined in report

2. Drills to date for the 2014-2015 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
Sept	9/9	9/5	9/12	9/5	9/3	9/12
Oct	10/7	10/8	10/27	10/24	10/17	10/9
Nov	11/5	11/13	11/10	11/11	11/5	11/11
Dec						
Jan						
Feb						
March						
April						
May						

Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
Sept	9/24	9/10	9/17	9/15	9/5	9/17
Oct	10/24	10/31	10/9	10/17	10/30	10/27
Nov	11/24	11/25	11/24	11/24	11/5	11/17
Dec						
Jan						
Feb						
March						
April						
May						

Action Items

1. Approval to adopt the revised 2014-2015 Student Calendar, as attached.
2. Approval to adopt the 2015-2016 Student Calendar, as attached.
3. Approval to adopt the attached schedule of Board of Education meetings and Reorganizational meetings through December 2015.
4. Approval to cancel the December 22, 2014 Board of Education meeting.
5. Approval for the Superintendent and Business Administrator to transfer funds, pay monthly bills, authorize payroll disbursements and review the Secretary's Report for the month of December 2014.
6. Approval to accept Readington Township School District student #2039010122 as a tuition student from Oct. 26, 2014 – June 30, 2015 at a daily rate of \$306/day (\$55,203/year).
7. Approval to accept the following assemblies/donations, during the 2014-2015 school year:

Item	Donor	School	Donation	Date	Amount
a.	Ms. SanFilippo	BS	Frank Lloyd Wright Fallingwaters Lego set	12/5/2014	\$100.00

8. Approval for the following Reading-Fleming Intermediate School field trip during the 2014-2015 school year:

Date	Grade	Field Trip	Location	Cost
June 2, 2015	6 th Grade	Stretch Program trip to RMS For Creativity Co-op Challenge	Readington Middle School	\$375 to be paid from Language Arts Curriculum budget

9. Approval to accept homeless student #2014028.
10. Approval for Silvergate Prep to provide student #401685 with ten hours per week of bedside instruction at \$50 per hour, for as long as medically necessary.
11. Approval for The Center for Neurological and Neurodevelopmental Health to conduct student evaluations at a cost not to exceed \$1,500 per evaluation.
12. Approval to amend the IDEA FY 2015 grant as follows:

Amendment: IDEA FY 2014 Grant Carry Over into IDEA FY 2015 Grant	Public	Non-Public	Total
Basic	\$175,845	\$ 3,695	\$ 179,540
Preschool	\$ 2,296	\$ 2,474	\$4,770
Total	\$ 178,141	\$ 6,169	\$ 184,310

13. Approval for Good Talking People, LLC. to conduct student evaluations for a maximum cost of \$420 per evaluation.

XII. Correspondence

XIII. Old Business

XIV. New Business

XV. Citizens Address the Board

XVI. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

XVII. Adjourn

Upcoming Board Meetings

January 12, 2015 Reorganization of the Board

January 26, 2015

February 9, 2015

February 23, 2015

March 9, 2015

March 23, 2015

April 13, 2015

April 27, 2015

May 11, 2015 Reorganization of the District

May 18, 2015

June 8, 2015

June 22, 2015

July 20, 2015

August 17, 2015

September 14, 2015

September 28, 2015

October 12, 2015

October 26, 2015

November 9, 2015

November 23, 2015

December 14, 2015